

Friday 5th September 2025

Dear Parents/Guardians,

Firstly, I would like to say how wonderful it has been getting to know your child through the first few days of term. All the children are settling in well to their new routines and are enjoying our new class.

I thought I would take this opportunity to firstly introduce myself as Bees class teacher. I am excited and privileged to be working alongside a new team this year in Bees class, who have a vast range of experience in supporting pupils in the LCC and in the EYFS. The list of staff on the school website supporting in Bees class will be updated very soon.

The aim of this letter is to inform you of the day to day running in Bees Class. It is important for many of the pupil's in Bee class to have consistent routine and structure.

Please be aware that in Bees class we have a vast range of needs and anything outlined in this letter is generic, I will always ensure each child's needs are met on an individual basis.

Communication:

Thank you for your patience during the setup process of our new communication system, Tapestry. Any communication from myself/School in general will be sent home via email or Tapestry so please check your emails regularly. Please ensure that any correspondence is also returned via email or Tapestry. Bees' class page will also be regularly updated with letters, activity information and useful links so please check here too.

Drop off/pick up:

Our drop off/pick up point is zone 11. Please can I ask that you make your way to the end of the path to wait for your child till a member of staff brings them to you. The system is one way so please then follow the path towards the gate at the end of the playground.

Snack time:

If your child is under 5 milk is free, if your child is over 5 you will be contacted by the company that provide the milk with the option to pay for it. Fruit is provided each day for morning break, you may of course provide your own snack for your child if you wish. Please place this in a labelled container in the front of your child's backpack as this helps to distinguish between snack time and lunch time.

Lunchtime:

Hampton Dene has a no chocolate or sweets in lunchbox policy as well as being a nut-free school so please remember this if your child is having a packed lunch. Please ensure that all lunchboxes, pots etc. are labelled-it is surprising how quickly these vanish!

Reading books

Your child will be receiving a reading book. Please send this in each day in their wallet, as they will be shared with a member of staff regularly. Each time your child reads with you at home please record this in their reading record. If they choose a book from home, please record this too.

General information

Please ensure that your child brings their book bag, waterproof coat and drink for the classroom as well as sun cream in the warmer weather. PE will take place on Monday so please ensure your child has their PE kits with them for that day. PE kits need to include a house-coloured top, black shorts, outdoor trainers and indoor PE plimsoles.

Forest School will take place on Wednesday so please ensure your child has suitable outdoor wear including wellington boots, trousers, warm layers, a waterproof coat and waterproof trousers as arms and legs need to be covered.

Please can you check that all your child's uniform (including shoes), PE kits, coats, bags and lunchboxes are clearly named so that we can minimise any uniform getting misplaced.

If your child is not yet able to use the toilet independently and regularly, please maintain a stock of clean nappies or pull ups, wet wipes and nappy sacks in your child's backpack. Please ensure there are enough supplied each day for your child to be changed as needed. A set of spare clothes in case of a toileting accident will also need to be provided in the backpack.

Please do not hesitate to get in contact with me if you have any further questions regarding the day to day running's of the class or anything that you wish to discuss further. I look forward to getting to know both you and your child throughout this academic year and working alongside you to ensure the best school experience for your child.

Kindest regards,

Mrs Treanor